

BUILDING TRADES WELFARE BENEFIT FUND
50 CHARLES LINDBERGH BLVD. SUITE 207
UNIONDALE, NY 11553
516-833-9300

Dear Member:

Blue Cross Blue Shield is aware that at times Laboratories may send invoices when in fact a claim has been resolved. As we work with the laboratories to improve the process and exchange information more efficiently, we would like to provide you with a resource to address your laboratory-related issues.

Don't forget some of the steps that you can take to help avoid open claims processing issues:

- **When visiting a laboratory, please make sure that you present your Blue Cross Blue Shield Card. This will help to ensure that you are identified as a Blue Cross Blue Shield member so that you are not billed by the laboratory.**
- **If the laboratory does not require you to provide any insurance information at the time of your visit, remember to ask them if they have your health insurance information on file in order to have the claim submitted to Blue Cross Blue Shield.**
- **If your doctor draws blood or collects a specimen from you during an office visit, please make sure that he or she indicates on the laboratory requisition form that you are a Blue Cross Blue Shield member.**
- **If you receive a bill directly from the laboratory and they have not submitted a claim to Blue Cross Blue Shield because they do not have your health insurance information, you should complete the insurance information section located on the back of the bill and return it to the lab.**

To locate a Blue Cross Blue Shield provider call: 1-877-347-7225

Or visit www.anthem.com